

Job Title- Project Manager-PSS

Exp- 5-10 years of work experience in core project handling, project management, team handling, team management.

Location- Andheri E, Mumbai

Working day- Monday to Saturday full day working.

Working hours- 10.00 am to 7.00 pm

General Overview: -

Project manager is responsible for the direction, coordination, implementation, executive, control and completion of project, while remaining aligned with strategy, commitments, and goals of the organization.

Responsibilities

- Plan and implement projects.
- Help define project scope, goals and deliverable.
- Define tasks and required resources.
- Collect and manage project team.
- Manage budget.
- Allocate project resources.
- Create schedule and project timeline.
- Track deliverable
- Support and direct team
- Lead quality assurance
- Monitor and report on project progress.
- Present to stakeholders reports on progress as well as problems and solutions.
- Implement and manage change when necessary to meet project outputs.
- Evaluate and assess result of project.

Education & Experience

- Project management qualification (PMP) or equivalent
- Theoretical and practical project management knowledge
- Knowledge of techniques and tools
- Experience as a project manager
- Experience in strategic planning, risk management and/or change management
- Proficiency in project management software tools

Competencies

- Critical thinking and problem solving
- Excellent decision-making and leadership capabilities
- Contract negotiation
- Conflict resolution experience
- Adaptability